

# Calculating Contact Hours

Monday, May 1, 2017 2:06 PM

"Contact hours" is defined as the time in which the student is involved in direct face-to-face instructional contact with the faculty member(s) teaching a particular section.

## Fall and Spring Semesters

- 15 weeks of instruction including 1 week final exam period\*
- 1 week of recess

## Summer Term

- Offered in 12-week, 10-week, 8-week, and 5-week sessions (includes final exam period)

EXAMPLE	Face-to-Face Instruction (15 weeks)		50 min Classes		75 min Classes		150 min Classes Mason schedules 160 min to include 10 min break	
1 credit	750 min/term	12.5 hours	15 classes/term	1 class/week	N/A	N/A	N/A	N/A
2 credits	1500 min/term	25 hours	30 classes/term	2 classes/week	N/A	N/A	N/A	N/A
3 credits	2250 min/term	37.5 hours	45 classes/term	3 classes/week	30 classes /term	2 classes/ week	15 classes/ term	1 class/ week
4 credits	3000 min/term	50 hours	60 classes/term	4 classes/week	N/A	N/A	N/A	N/A
5 credits	3750 min/term	62.5 hours	75 classes/term	5 classes week	N/A	N/A	N/A	N/A
6 credits	4500 min/term	75 hours	90 classes/term	6 classes/week	60 classes/ term	4 classes/ term	30 classes/ term	2 classes/ term

Lecture Minutes per Week Credit Table

	1 Week	2 Weeks	3 Weeks	4 Weeks	5 Weeks	6 Weeks	7 Weeks	8 Weeks	9 Weeks	10 Weeks	11 Weeks	12 Weeks	13 Weeks	14 Weeks	15 Weeks
1 credit	750 min	375 min	250 min	~190 min	150 min	125 min	~110 min	~95 min	~85 min	75 min	~70 min	~65 min	~60 min	~55 min	50 min
2 credits	1500 min	750 min	500 min	~380 min	300 min	250 min	~220 min	~190 min	~170 min	150 min	~140 min	~130 min	~120 min	~110 min	100 min
3 credits	2250 min	1125 min	750 min	~570 min	450 min	375 min	~330 min	~275 min	~255 min	225 min	~210 min	~195 min	~180 min	~165 min	150 min
4 credits	3000 min	1500 min	1000 min	~760 min	600 min	500 min	~440 min	~370 min	~340 min	300 min	~280 min	~260 min	~240 min	~220 min	200 min
5 credits	3750 min	1875 min	1250 min	~950 min	750 min	625 min	~550 min	~465 min	~425 min	375 min	~350 min	~325 min	~300 min	~257 min	250 min

\*The final exam period is usually scheduled over two weeks from Wednesday to Wednesday with the degree conferral date on the Saturday after the last day of the final exam period.