



# Course Approval Form

For instructions see:  
<http://registrar.gmu.edu/facultystaff/catalog-revisions/course/>

### Action Requested:

Create new course       Inactivate existing course

Modify existing course (check all that apply)

Title       Credits       Repeat Status       Grade Type

Prereq/coreq       Schedule Type       Restrictions

Other: \_\_\_\_\_

### Course Level:

Undergraduate

Graduate

College/School:  Department:

Submitted by:  Ext:  Email:

Subject Code:  Number:  Effective Term:  Fall       Spring      Year   
 Summer

Title: Current  Banner (30 characters max w/ spaces)  Fulfills Mason Core Req? (undergrad only)

New   Currently fulfills requirement  
 Submission in progress

Credits:  Fixed   Variable  Repeat Status:  Not Repeatable (NR)      Maximum credits allowed:   
 Repeatable within degree (RD)       Repeatable within term (RT)

Grade Mode:  Regular (A, B, C, etc.)      Schedule Type:  Lecture (LEC)       Independent Study (IND)  
 Satisfactory/No Credit       Lab (LAB)       Seminar (SEM)  
 Special (A, B, C, etc. +IP)      LEC can include LAB or RCT       Recitation (RCT)       Studio (STU)  
 Internship (INT)

Prerequisite(s):  Corequisite(s):  Instructional Mode:  
 100% face-to-face  
 Hybrid: ≤ 50% electronically delivered  
 100% electronically delivered

Restrictions Enforced by System: Major, College, Degree, Program, etc. (include code)  Equivalencies: (check only as applicable)  
 YES, course is 100% equivalent to: \_\_\_\_\_  
 YES, course is being renumbered to/will replace the following: \_\_\_\_\_

### Catalog Copy for NEW Courses Only (Consult University Catalog for models)

Description (No more than 60 words, use verb phrases and present tense)	Notes (List additional information for the course)
Indicate number of contact hours: _____ Hours of Lecture or Seminar per week: _____ Hours of Lab or Studio: _____	
When Offered: (check all that apply) <input type="checkbox"/> Fall <input type="checkbox"/> Summer <input type="checkbox"/> Spring	

### Approval Signatures

College/School Approval \_\_\_\_\_ Date \_\_\_\_\_

If this course includes subject matter currently covered by any other units, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

### For Graduate Courses Only

Graduate Council Member \_\_\_\_\_ Provost Office \_\_\_\_\_ Graduate Council Approval Date \_\_\_\_\_

## **Course Proposal Submitted to the College of Science Curriculum Committee (COSCC)**

The form above is processed by the Office of the University Registrar. This second page is for the COSCC's reference. Please complete the applicable portions of this page to clearly communicate what the form above is requesting.

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### **FOR ALL COURSES** (required)

Course Number and Title: GGS 553 – Geographic Information Systems

### **FOR MODIFIED COURSES** (required if modifying a course)

- Summary of the Modification: Fix a typo in the course name and adjust the pre-req.

Pre-req previously: GGS 550 or course in cartography

- Text after Modification (title, repeat status, catalog description, etc.):

Proposed New Pre-Req: GGS 550 or equivalent, or permission of instructor

- Reason for the Modification: Previously unclear, gives instructor flexibility, requested for transparency by departments considering sending their students to take the course.

### **Approvals:**

- Email approval from GGS Curriculum Committee on March 10, 2016
  - Passed GGS Department Vote on March 16, 2016.
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