**Program Approval Form**

For approval of new programs and deletions or modifications to an existing program.

### Action Requested:

- [ ] Create New (SCHEV approval required except for minors)
- [x] Modify Existing (check **ALL** that apply)

**Type (Check one):**

- [x] B.A.
- [ ] B.S.
- [ ] Minor (req. C3 approval)
- [ ] M.A.
- [ ] M.S.
- [ ] M.Ed.
- [ ] Ph.D.
- [ ] Undergraduate Certificate* (req. C3 approval)
- [ ] Graduate Certificate*
- [ ] Bachelor’s/Accelerator Master’s
- [ ] Other:

### College/School:

<table>
<thead>
<tr>
<th>College/School:</th>
<th>Department:</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Science</td>
<td>Biology</td>
</tr>
</tbody>
</table>

### Effective Term:

<table>
<thead>
<tr>
<th>Effective Term:</th>
<th>Fall 2016</th>
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</table>

**Please note:** For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

**Justification:** (attach separate document if necessary)

After learning that “course notes” aren’t taken into account with Degree Works, we’re adding clarity to the degree listing.

### Program Title:

*(Required)*

Title must identify subject matter. Do not include name of college/school/dept.

**Concentration(s):**

**Admissions Standards / Application Requirements:** *(Required only if different from those listed in the University Catalog)*

**Degree Requirements:**

Consult University Catalog for models, attach separate document if necessary using track changes for modifications.

**Courses offered via distance:** *(if applicable)*

**TOTAL CREDITS REQUIRED:**

<table>
<thead>
<tr>
<th>*For Certificates Only: Indicate whether students are able to pursue on a</th>
<th>Full-time basis</th>
<th>Part-time basis</th>
</tr>
</thead>
</table>

### Approval Signatures

<table>
<thead>
<tr>
<th>Department</th>
<th>Date</th>
<th>College/School</th>
<th>Date</th>
<th>Provost’s Office</th>
<th>Date</th>
</tr>
</thead>
</table>

*Required for Minors and Interdisciplinary Programs*

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

### For Minors and UG Certificates only (Cross-College Curriculum Committee Approval)

<table>
<thead>
<tr>
<th>C3 Committee Member</th>
<th>Provost Office</th>
<th>C3 Committee Approval Date</th>
</tr>
</thead>
</table>
Program Proposal Submitted to the College of Science Curriculum Committee (COSCC)

The form above is processed by the Office of the University Registrar. This second page is for the COSCC’s reference. Please complete the applicable portions of this page to clearly communicate what the form above is requesting.

FOR ALL PROGRAMS (required)
Program Title: Biology, BA

Date of Departmental Approval: August 5, 2015

FOR INACTIVATED PROGRAMS (required if inactivating a program)

- Reason for Inactivation:

FOR MODIFIED PROGRAMS (required if modifying a program)

- Summary of the Modification:
  After learning that “course notes” aren’t taken into account with Degree Works, we’re adding clarity to the degree listing.

- Text before Modification (title, degree requirements, etc.):
  Six bullets under “Additionally”.

- Text after Modification (title, degree requirements, etc.):
  Add a seventh bullet under “Additionally”: “BIOL 493, 495, and 497 do not satisfy the requirements of the BA degree which state that students must complete at least one upper division course that includes a laboratory. They do, however, count as non-laboratory electives.”

- Reason for the Modification:
  Adding to the listing so it’s clear exactly how these courses can count towards the degree.

FOR NEW PROGRAMS (required if creating a new program)

- Reason for the New Program:

- Relationship to Existing Programs:

- Relationship to Existing Courses:

- Semester of Initial Offering:

- Insert Tentative SCHEV Proposal Below