



# Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

## Action Requested:

<input type="checkbox"/>	Create New (SCHEV approval required except for minors)
<input type="checkbox"/>	Inactivate Existing
<input checked="" type="checkbox"/>	Modify Existing (check all that apply)
<input checked="" type="checkbox"/>	Title (SCHEV approval required except for minors)
<input type="checkbox"/>	<b>Concentration</b> (Choose one): <input type="checkbox"/> Add <input type="checkbox"/> Delete <input type="checkbox"/> Modify
<input type="checkbox"/>	Degree Requirements
<input type="checkbox"/>	Admission Standards/ Application Requirements
<input type="checkbox"/>	Other Changes: _____

## Type (Check one):

<input type="checkbox"/>	B.A.	<input type="checkbox"/>	B.S.	<input type="checkbox"/>	Minor
<input type="checkbox"/>	M.A.	<input type="checkbox"/>	M.S.	<input type="checkbox"/>	M.Ed.
<input type="checkbox"/>	Ph.D.				
<input checked="" type="checkbox"/>	Undergraduate Certificate*				
<input type="checkbox"/>	Graduate Certificate*				
<input type="checkbox"/>	Other:				

<b>College/School:</b>	College of Science	<b>Department:</b>	Biology		
<b>Submitted by:</b>	Larry Rockwood	<b>Ext:</b>	3-1031	<b>Email:</b>	lrockwoo@gmu.edu

**Effective Term:** Fall  **Please note:** For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

## Justification: (attach separate document if necessary)

Slightly changing title to match with Mason's naming convention.

## Program Title: (Required)

Title must identify subject matter. Do not include name of college/school/dept.

## Concentration(s):

## Admissions Standards / Application Requirements:

(Required only if different from those listed in the University Catalog)

## Degree Requirements:

Consult University Catalog for models, attach separate document if necessary using track changes for modifications

## Courses offered via distance:

(if applicable)

## TOTAL CREDITS REQUIRED:

Existing	New/Modified
Undergraduate Certificate in the Biological Sciences for Career Changers	Career Changer's Biological Sciences Undergraduate Certificate

\*For Certificates Only: Indicate whether students are able to pursue on a ☐ Full-time basis ☐ Part-time basis

## Approval Signatures

Department	Date	College/School	Date	Provost's Office	Date
					<i>Required for Minors and Interdisciplinary Programs</i>

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

## For Graduate Programs Only

Graduate Council Member	Provost Office	Graduate Council Approval Date
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For Registrar Office's Use Only: Received \_\_\_\_\_ Banner \_\_\_\_\_ Catalog \_\_\_\_\_

revised 6/7/12

## **Program Proposal Submitted to the College of Science Curriculum Committee (COSCC)**

The form above is processed by the Office of the University Registrar. This second page is for the COSCC's reference.  
Please complete the applicable portions of this page to clearly communicate what the form above is requesting.

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### **FOR ALL PROGRAMS** (required)

Program Title:

Date of Departmental Approval:

### **FOR INACTIVATED PROGRAMS** (required if inactivating a program)

- Reason for Inactivation:

### **FOR MODIFIED PROGRAMS** (required if modifying a program)

- Summary of the Modification: A title change.
- Text before Modification (title, degree requirements, etc.): Undergraduate Certificate in the Biological Sciences for Career Changers
- Text after Modification (title, degree requirements, etc.): Career Changer's Biological Sciences Undergraduate Certificate
- Reason for the Modification: To meet Mason's naming convention.

### **FOR NEW PROGRAMS** (required if creating a new program)

- Reason for the New Program:
- Relationship to Existing Programs:
- Relationship to Existing Courses:
- Semester of Initial Offering:
- Insert Tentative SCHEV Proposal Below