



Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

Action Requested:

<input type="checkbox"/>	Create New (SCHEV approval required except for minors)
<input type="checkbox"/>	Inactivate Existing
<input checked="" type="checkbox"/>	Modify Existing (check all that apply)
<input type="checkbox"/>	Title (SCHEV approval required except for minors)
<input type="checkbox"/>	Concentration (Choose one): <input type="checkbox"/> Add <input type="checkbox"/> Delete <input type="checkbox"/> Modify
<input checked="" type="checkbox"/>	Degree Requirements
<input type="checkbox"/>	Admission Standards/ Application Requirements
<input type="checkbox"/>	Other Changes: _____

Type (Check one):

<input type="checkbox"/> B.A.	<input type="checkbox"/> B.S.	<input checked="" type="checkbox"/> Minor
<input type="checkbox"/> M.A.	<input type="checkbox"/> M.S.	<input type="checkbox"/> M.Ed.
<input type="checkbox"/> Ph.D.		
<input type="checkbox"/> Undergraduate Certificate*		
<input type="checkbox"/> Graduate Certificate*		
<input type="checkbox"/> Other:		

College/School:	COS	Department:	BIOLOGY
Submitted by:	Deborah Polayes	Ext:	3-4543
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Effective Term: Fall 2015 **Please note:** For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

Justification: (attach separate document if necessary)

BIOL310 (5 credits) was one of the possible courses one could take for the minor. It has been approved for the separation of the lecture (BIOL310 3 credits) and the laboratory (BIOL330 2 credits). A modification of the BIOL310 to reduce the credits to 3 and remove the lab and create a stand alone lab course for 2 credits (BIOL330) was approved this fall. Students doing the minor are now only being required to take the lecture. If they decide to take the lecture they will need to take additional biology electives to insure they make it to 19-21 credits.

Program Title: (Required)

Title must identify subject matter. Do not include name of college/school/dept.

Concentration(s):

Admissions Standards / Application Requirements:

(Required only if different from those listed in the University Catalog)

Degree Requirements:

Consult University Catalog for models, attach separate document if necessary using track changes for modifications

Courses offered via distance:

(if applicable)

TOTAL CREDITS REQUIRED:

Existing	New/Modified
Biology Minor	Biology Minor
<ul style="list-style-type: none">• BIOL 308 - Foundations of Ecology and Evolution Credits: 5• or• BIOL 310 - Biodiversity Credits: 5• and Two elective courses in biology, of which one must be upper-level	<ul style="list-style-type: none">• BIOL 308 - Foundations of Ecology and Evolution Credits: 5• or• BIOL 310 - Biodiversity Credits: 3• and Elective courses in biology to achieve at least 19 credits (one of which may be lower-level)

*For Certificates Only: Indicate whether students are able to pursue on a ☐ Full-time basis ☐ Part-time basis

Approval Signatures

Department	Date	College/School	Date	Provost's Office	Date
				Required for Minors and Interdisciplinary Programs	

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

For Graduate Programs Only

For Registrar Office's Use Only: Received _____ Banner _____ Catalog _____ revised 6/7/12

Program Proposal Submitted to the College of Science Curriculum Committee (COSCC)

The form above is processed by the Office of the University Registrar. This second page is for the COSCC's reference.
Please complete the applicable portions of this page to clearly communicate what the form above is requesting.

FOR ALL PROGRAMS (required)

Program Title: Minor in Biology

Date of Departmental Approval: 11/21/14

FOR INACTIVATED PROGRAMS (required if inactivating a program)

- Reason for Inactivation:

FOR MODIFIED PROGRAMS (required if modifying a program)

- Students taking the minor do not necessarily need to take the lab for BIOL310 now that we have separated the lecture and lab. Students will still need to take at least 19 credits for the minor. If they take BIOL213, BIOL311, BIOL308, they will have 13 credits biology and will only need 6 more biology credits (2 classes). If they take BIOL213, BIOL311 and BIOL310, they will have only 11 credits and will need 8 credits of biology elective, which may be more than 2 classes.
- Text before Modification (title, degree requirements, etc.):
- Text after Modification (title, degree requirements, etc.):
- Reason for the Modification:

FOR NEW PROGRAMS (required if creating a new program)

- Reason for the New Program:
- Relationship to Existing Programs:
- Relationship to Existing Courses:
- Semester of Initial Offering:
- Insert Tentative SCHEV Proposal Below