



Course Approval Form

For approval of new courses and deletions or modifications to an existing course.

registrar.gmu.edu/facultystaff/curriculum

Action Requested:

Create new course Inactivate existing course

Modify existing course (check all that apply)

Title Credits Repeat Status Grade Type

Prereq/coreq Schedule Type Restrictions

Other: _____

Course Level:

Undergraduate

Graduate

College/School: Department:

Submitted by: Ext: Email:

Subject Code: Number: Effective Term: Fall Spring Summer

(Do not list multiple codes or numbers. Each course proposal must have a separate form.) Year

Title: Current

Banner (30 characters max including spaces)

New

Credits: (check one) Fixed or Variable

Repeat Status: (check one) Not Repeatable (NR) Repeatable within degree (RD) Repeatable within term (RT)

Maximum credits allowed:

Grade Mode: (check one) Regular (A, B, C, etc.) Satisfactory/No Credit Special (A, B C, etc. +IP)

Schedule Type: (check one) Lecture (LEC) Lab (LAB) Recitation (RCT) Internship (INT)

Independent Study (IND) Seminar (SEM) Studio (STU)

Prerequisite(s):

Corequisite(s):

Instructional Mode:

100% face-to-face

Hybrid: ≤ 50% electronically delivered

100% electronically delivered

Restrictions Enforced by System: Major, College, Degree, Program, etc. Include Code.

Are there equivalent course(s)?

Yes No

If yes, please list _____

Catalog Copy for NEW Courses Only (Consult University Catalog for models)

Description (No more than 60 words, use verb phrases and present tense)	Notes (List additional information for the course)
<input type="text"/>	<input type="text"/>

Indicate number of contact hours: Hours of Lecture or Seminar per week: Hours of Lab or Studio:

When Offered: (check all that apply) Fall Summer Spring

Approval Signatures

Department Approval _____ Date _____ College/School Approval _____ Date _____

If this course includes subject matter currently dealt with by any other units, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

For Graduate Courses Only

Graduate Council Member _____ Provost Office _____ Graduate Council Approval Date _____

Course Proposal Submitted to the Curriculum Committee of the College of Science

Medical Laboratory Science (MLAB) requires students to take 1 year of class/clinical training at one of GMU's affiliated hospitals/university. In order for students to graduate with a BS in MLAB the affiliated schools must send the students grades in MLAB 401 -406 to GMU. Each school has a different name/course number for MLAB 401 – 406, however most of our affiliated schools will combine their class so that they will fit into our course numbers and send the grades to the register's office. (Please refer to the table below as to how the classes are combined.) However GWU does not do this and send the students transcript directly to GMU's register's office directly. This has created a major problem as often times the classes that are required for MLAB 402 are taken during different semesters. To fix this problem we are making MLAB 401 – 406 repeat able and for varying credit.

Grade for GMU Course	Apportionment from GWU Courses and Credits
MTCH 401 =	$(CLS\ 4118*1 + CLS\ 4140*3)/4$
MTCH 402 =	$[CLS\ 4128*2 + CLS\ 4129*2 + CLS\ 4162*3]/7$
MTCH 403 =	$(CLS\ 4120*1 + CLS\ 4165*1)/2$
MTCH 404 =	$(CLS\ 4125*1 + CLS\ 4126*2 + CLS\ 4127*1 + CLS\ 4163*1 + CLS\ 4160*3)/8$
MTCH 405 =	$[CLS\ 4123*2 + CLS\ 4124*2 + CLS\ 4164*4 + CLS\ 4151*3]/11$
MTCH 406 =	$(CLS\ 4122*3 + CLS\ 6201*3 + CLS\ 4161*4)/10$