



# Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

**Action Requested:**

- Create New (SCHEV approval required except for minors and certificates)
- Delete Existing
- Modify Existing (check all that apply)
  - Title (SCHEV approval required except for minors, certificates)
  - Concentration** (Choose one):  Add  Delete  Modify
  - Degree Requirements
  - Admission Standards
  - Application Requirements
  - Other Changes: \_\_\_\_\_

**Type (Check one):**

- B.A.  B.S.  Minor
- Undergraduate Certificate
- M.A.  M.S.  M.Ed.
- Ph.D.  Graduate Certificate
- Other: \_\_\_\_\_

**College/School:**  **Department:**   
**Submitted by:**  **Ext:**  **Email:**

**Effective Term:** Fall  **Please note:** For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

**Justification:** (attach separate document if necessary)

See Attached

**Program Title:** (Required)  
 Title must identify subject matter. Do not include name of college/school/dept.

**Concentration(s):**

**Admissions Standards / Application Requirements:**  
 (Required only if different from those listed in the University Catalog)

**Degree Requirements:**  
 Consult University Catalog for models, attach separate document if necessary using track changes for modifications

**Courses offered via distance:**  
 (if applicable)

**TOTAL CREDITS REQUIRED:**

	Existing		New/Modified
Geography			
None			
None			
See Attached			See Attached

## Approval Signatures

Department \_\_\_\_\_ Date \_\_\_\_\_ College/School \_\_\_\_\_ Date \_\_\_\_\_ Provost's Office \_\_\_\_\_ Date \_\_\_\_\_  
*Interdisciplinary Council Use Only*

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

### For Graduate Programs Only

Graduate Council Member \_\_\_\_\_ Provost Office \_\_\_\_\_ Graduate Council Approval Date \_\_\_\_\_

## Proposed Program Modification for BA in Geography Fall 2015

### **The issue:**

- The BA requires a secondary program (minor or a 2nd major). The existing text requires that the secondary program be at least 18 credits. We regularly approve 15 credit minors (actually, we have ignored the size of the minor entirely), and differentiating based on this credit difference does not appear practical or academically necessary.

### **Current Requirement:**

- Students take 18 or more credits consisting of an approved double major, disciplinary minor, interdisciplinary minor, or certificate, or any other coherent 18-credit (minimum) package of courses approved by the advisor and the department chair. No more than 7 credits may be used to meet the 37-39 credit requirement for this major. Some of these courses may fulfill university-wide general education or college-level requirements.

### **Replacement Requirement:**

- Students take 15 or more credits consisting of an established minor, second major, or other coherent package of courses approved by the advisor and the department chair.

### **Potential Impacts:**

- Advising will be streamlined
- Graduation checks will be simplified
- The number of unique credits required for a minor remains at 8. This is University policy, and generally means that students take 3 courses specific to a minor.
  - We currently have no 'coherent package of courses' on file for regular use. We have only one record of such option being employed.

### **Approvals:**

- 10/6/14: Approved by the departmental curriculum committee on an e-mail vote
- 10/14/14: Approved at GGS department meeting