



# Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

### Action Requested:

- Create New (SCHEV approval required except for minors)
- Inactivate Existing
- Modify Existing (check all that apply)
  - Title (SCHEV approval required except for minors)
  - Concentration (Choose one):  Add  Delete  Modify
  - Degree Requirements
  - Admission Standards/ Application Requirements
  - Other Changes: \_\_\_\_\_

### Type (Check one):

- B.A.  B.S.  Minor
- M.A.  M.S.  M.Ed.
- Ph.D.
- Undergraduate Certificate\*
- Graduate Certificate\*
- Other:

College/School:  Department:   
 Submitted by:  Ext:  Email:

Effective Term: Fall  Please note: For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

### Justification: (attach separate document if necessary)

Reducing the total number of credits required for graduation from 78 to 72 is consistent with the University requirement of 72 hours. Given the reduction of total credits, faculty feel that a 6 credit requirement for Methods (as opposed to 9) is adequate for most students; the student's advisory committee can assign more if deemed necessary.

### Program Title: (Required)

Title must identify subject matter. Do not include name of college/school/dept.

### Concentration(s):

**Admissions Standards / Application Requirements:**  
 (Required only if different from those listed in the University Catalog)

**Degree Requirements:**  
 Consult University Catalog for models, attach separate document if necessary using track changes for modifications

Existing	New/Modified
78 total credits 9 methods credits	72 total credits 6 methods credits
TOTAL CREDITS REQUIRED: 78	72

**Courses offered via distance:**  
 (if applicable)

TOTAL CREDITS REQUIRED:

\*For Certificates Only: Indicate whether students are able to pursue on a  Full-time basis  Part-time basis

### Approval Signatures

10/11/13  
 Department \_\_\_\_\_ Date \_\_\_\_\_

College/School \_\_\_\_\_ Date \_\_\_\_\_

Provost's Office \_\_\_\_\_ Date \_\_\_\_\_  
*Interdisciplinary Council Use Only*

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

### For Graduate Programs Only

Graduate Council Member \_\_\_\_\_ Provost Office \_\_\_\_\_ Graduate Council Approval Date \_\_\_\_\_

*For Registrar Office's Use Only:* Received \_\_\_\_\_ Banner \_\_\_\_\_ Catalog \_\_\_\_\_