



College of Arts
and Sciences

Graduate Transfer of Credit Request

Return completed form to:
CAS Office of Graduate Academic Affairs
College Hall, Room 111, MSN 3A3
Fax: 703.993.8714

Name: _____	Date: _____
G #: _____	Degree Program: _____
Address: _____	Email Address: _____
_____	Day Phone: _____
_____	Home Phone: _____

George Mason University graduate policy allows students to transfer credits taken prior to enrollment in their current graduate program, with proper approvals. These credits may include those earned through GMU Extended Studies, through another GMU graduate program, or from another institution. Please refer to the Academic Policies section of the current university catalog for transfer credit policy information. Some graduate programs may have stricter transfer credit policies. Students should contact their programs for assistance.

Credits Earned at GMU (through Extended Studies or through another GMU graduate program)

Course Number & Title	Semester & Year	Grade Earned	Credits Earned

Credits Earned at Another Institution (An official transcript, or copy if an official transcript is in the student's permanent file in the Registrar's Office, must accompany this request. Please note: GMU operates on a semester system. Credits earned at institutions using a quarter system should be multiplied by 2/3 to determine the number of credits to be transferred.)

Institution/Location	Course Number & Title	Semester & Year	Grade Earned	Credits Earned	GMU Course Equivalent (Required)

_____ **Total Credits to be Transferred into Current Degree Program**

____ Approved ____ Not Approved _____
Student Advisor Date

____ Approved ____ Not Approved _____
Program Graduate Coordinator Date

____ Approved ____ Not Approved _____
Dean, CAS Date