



Refund Request Form

George Mason University
Student Accounts Office
MS 2E2
North Chesapeake Module, Room 11
4400 University Dr
Fairfax Virginia 22030-4444
703-993-2484
FAX 703-993-2490

THIS FORM WILL NOT DROP YOUR CLASSES AND IS NOT REQUIRED FOR FINANCIAL AID REFUNDS.

(PLEASE PRINT)

Semester: _____ G# _____ Date: _____

Student Name: _____
Last first MI.

Are you a United States citizen or legal resident? ____ Yes ____ No (check one)
If no, the Office of International Programs and Services must approve a refund before it may be processed.

OIPS Signature _____

Make sure that your address on file with GMU is current. If you wish to have your refund sent to an address other than your permanent address, enter the address as a "REFUND" address using the internet at <https://PATRIOTWEB.GMU.EDU>

I understand that refunds are processed according to the method of payment received by GMU:

- Payments made by check require a 21 day waiting period from date of last check payment before check refund may be processed.
- Payments made by cash will be a check refund with no waiting period.
- **Refund checks are payable to the student and will be mailed from GMU.**
- Credit card payments are credited back to the most recent originating credit card.
- Please provide credit card number and expiration date below if payment made by credit card.
- **Failure to provide credit card information will delay your refund.**

REMARKS

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Student Signature: _____

Or
Cardholder Signature: _____